



FAIRVIEW DEVELOPMENTAL CENTER JOB OPPORTUNITY BULLETIN

FOOD SERVICE TECHNICIAN II

SALARY RANGE	\$2315 - \$2900
TENURE/TIME BASE	Permanent, Full Time
PROGRAM/DEPARTMENT	Dietetics
FINAL FILING DATE	August 28, 2015

DESCRIPTION OF DUTIES: Under the direction and supervision of the Food Services Supervisor I and /or Food Service Supervisor II, functions to lead, instruct, observe and work with Food Service Technician I staff in Presentation kitchens in the Department of Dietetics. Essential Duties: Performs duties as a Food Service Technician I as needed; Instructs, directs, and works with Food Service Technician I for proper preparation and serving of meals; Monitors operation, cleaning and maintenance of food service equipment and working areas; Lifts, loads, carries and transports food and supplies; Maintains uniform food handling and standards and safety and sanitation; Completes locker inspections and thermometer calibration; Assists Food Service Supervisor in completing weekly feeding supply inventory and Safety and Sanitation inspection; Completes and maintains required documentation, such as requisitions, diet orders, cleaning supplies; Maintains a safe, sanitary, and therapeutic environment which protects the dignity, rights confidentiality, and physical/emotional well being of residents at all times; Works at various sites as needed to meet staffing requirements; Works extended hours and/or varying shifts; Enforces Department Policies and Procedures (i.e. H.A.C.C.P Guidelines); Works as a team member. Takes direction from Food Service Supervisor I. Performs other duties as assigned.

WHO MAY APPLY: Candidates with list, transfer, or reinstatement eligibility will be considered. Candidates require a thorough knowledge of institutional food preparation, equipment, safety and sanitation. Candidates must have good verbal and written communication skills. Applications will be reviewed and only the most qualified candidates will be scheduled for interviews. **Note:** Appointment subject to Department Restriction of Appointment (DROA), State Restriction of Appointment (SROA), Surplus and Re-employment List Procedures, pre-employment physical and fingerprint clearance. Applications can be obtained from the Testing Office of Fairview Developmental Center or from the State Personnel Board website www.spb.ca.gov. **Applications must be received in the Personnel Reception Office by no later than the close of business of the final filing date (4:30 PM). Applications postmarked, personally delivered or received via interoffice mail after the final filing date will not be accepted. Faxed applications or resumes will not be accepted.**

PLEASE SEND YOUR COMPLETED STATE APPLICATION (STD. 678) TO:

FAIRVIEW DEVELOPMENTAL CENTER
TESTING OFFICE, ROOM 211
2501 HARBOR BLVD.
COSTA MESA CA 92627
(714) 957-5255

IMPORTANT: PLEASE INCLUDE THE PROGRAM/DEPARTMENT NEXT TO THE JOB TITLE ON THE APPLICATION OR IT WILL NOT BE CONSIDERED FOR THE VACANCY.

FAIRVIEW IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

CLASSIFICATION TITLE: FOOD SERVICE TECHNICIAN II
RELEASE DATE: 08/17/15